

Event Name: _____

Date of Event: _____

Vendor Name: _____

HILTON MEADOWLANDS HOTEL EXHIBIT ORDER FORM

Please Circle Requirements & Note quantities:

Electrical Power Strip (per day)- \$65.00

Extension Cord (per day)- \$25.00

•All items above are priced per day.

PRE-EVENT SHIPPING INFORMATION

Will you be shipping any boxes to the hotel? Yes _____ No _____

If yes, how many: Boxes _____ Pallet(s) _____

| <i>Weight</i> | 0-5 lbs | 6-20 lbs | 21-50 lbs | 51+ lbs | Crate(s) | Pallets |
|---------------|---------|----------|-----------|----------------|-----------------|----------|
| <i>Cost</i> | \$5.00 | \$10.00 | \$15.00 | \$25.00 | \$75.00 | \$250.00 |

Number of package(s) by size: _____

Company Name Sent From: _____

Sent using (circle one): FedEx UPS DHL Other: _____

Expected Package(s) arrival date: _____

Are you shipping any perishable items: Yes: _____ No: _____

If so please describe contents: _____

When package(s) arrive, whom should we deliver to: _____

Packages Should be Labeled as follows:

Hilton Meadowlands Hotel
2 Meadowlands Plaza
East Rutherford, NJ 07073
ATTENTION: Natalia/Ruhul
HOLD FOR: Company Name/Event Name/Event Dates

PAYMENT METHOD:

Credit Card #:

Expiration Date:

Name of Card Holder:

Signature of Card Holder:

Total Amount to Charge: